

## **ADCS Annual Conference, 4<sup>th</sup> – 6<sup>th</sup> July 2018**

### **The Midland Hotel, Manchester**

#### **Booked Delegate FAQs**

##### **What is the conference registration procedure?**

Conference registration opens at midday on Wednesday 4 July for the DCS only sessions – conference sessions start at 1:30pm.

Conference registration opens at 8:30am on Thursday 5 July for the All Members sessions, with the first session starting at 11:00am. The concludes at approximately 1.30pm on Friday 6 July.

On arrival, all delegates should visit the registration desk in the main foyer to collect a conference brochure and name badge. Please ensure you bring your conference brochure and name badge with you to all conference sessions.

##### **Information on workshop sessions**

Registered delegates will be emailed approximately five weeks in advance of the conference with details of the workshops available on both Thursday afternoon and Friday morning, requesting their preferences to attend. Workshops will be filled on a first come-first served basis.

Delegates are also able to sign up for workshop sessions on the day, however, some may be full by this time.

For those delegates who have chosen their workshop preferences in advance, allocations will be printed on the reverse of your conference name badge.

##### **Residential delegates**

All residential delegates will need to check-in at the main hotel reception. Check-in is available from 3pm and check-out time is 12noon. Concierge is available to store luggage and coats before and after these times.

Residential bookings include breakfast, lunch, dinner and overnight accommodation but NOT any extras (room service, newspapers, mini bar, late check-out etc.) which must be settled on an individual basis at check-out.

##### **Evening dinners**

Wednesday evening dress code is smart/casual. Thursday evening dress code is smart.

Please note there are no seating plans at dinner on either night.

##### **Dietary requirements**

Please advise us, in advance of the conference, of any special dietary requirements including whether you require a vegetarian meal. There is a set menu at dinner on both evenings and vegetarian meals will only be provided based on prior notice of dietary requirements. The main course on Thursday evening will be fish; please advise, in advance of the conference, if you would prefer the vegetarian option instead.

##### **Disabled access at The Midland Hotel**

The Midland Hotel is largely, but not entirely, accessible. To ensure that we can fully meet your needs throughout conference, please contact us if you have any mobility requirements.

##### **Does the hotel have wi-fi?**

Yes, free wi-fi is available throughout the hotel for delegates. Password details are available from the conference registration desk.

##### **Does the hotel have any leisure facilities?**

Yes, the hotel has a gym and swimming pool which are free to use for residential delegates.

##### **Twitter**

Follow the conversation: [#adcsconf18](https://twitter.com/adcsconf18)

## How do I get there?

The Midland Hotel is located in the city centre on Peter Street, Manchester (M60 2DS).

## Where can I park?

The nearest car park is the NCP Manchester Central (M2 3GX). Approx. rates: £10.50 for up to 6 hours, £14.50 for up to 12 hours, £18.40 for 12-24 hrs, however, prices are subject to change.

## Travelling by train

Manchester is served by 3 train stations - Manchester Piccadilly, Manchester Oxford Road and Manchester Victoria.

The Metrolink (tram service) connects both Piccadilly and Victoria train stations with the Midland Hotel (alight at St Peter's Square). Please note return tickets must be used on the same day, therefore residential delegates should purchase single tickets (approx. £1.20 each way). The Midland Hotel is a 5 – 10-minute walk from Oxford Road station.

A free shuttlebus system also operates across the city centre. Metroshuttle 1 connects Victoria and Piccadilly with Peter Street – ask the driver for your stop.

Should the sun be shining, you can walk to The Midland Hotel from either Piccadilly or Victoria in around 20 minutes. alternatively, black taxis are available at all train stations

## Additional questions?

If you have any additional questions or queries please contact the ADCS Events Officer, Rebecca Denny on 0161 826 9486 or [events@adcs.org.uk](mailto:events@adcs.org.uk)

## The Midland Hotel, Manchester



## Directions:

### Travelling from the North

From the M6, join the M61 at Preston. At the end of the M61, the motorway leads onto the M60, follow signs for M60 South and West towards the Trafford Centre. Continue onto the M602 and follow signs for the city centre and Manchester Central onto the A57. Turn left into Water Street and then left onto the A56 Deansgate, then turn right on to Peter Street. The Midland Hotel is on the right-hand side about 300 metres along.

**Travelling from the South**

Leave J19 of the M6 and follow signs to the M56, which later becomes the A5103. Follow city centre signs, and at the end of the road, go straight over the roundabout, following signs for Manchester Central/Bridgewater Hall onto Medlock Street. Follow through the lights onto Lower Mosley Street. Pass the Bridgewater Hall on your right and the Hotel is facing you.

**Travelling by Train/Tram**

Both Piccadilly and Victoria train stations serve Manchester. The Metrolink connects both train stations to the city centre. Alight at St Peter's Square for the Midland Hotel. Oxford Road train station is a short walk to the Hotel.

**Travelling from Manchester Airport**

Manchester International Airport is near to the city centre. Connect by train, bus or taxi.