

ADCS Annual Conference, 6 – 8 July 2022
The Midland Hotel, 16 Peter Street, Manchester, England, M60 2DS

Booking Information FAQ

When is the conference?

The conference will be held entirely in-person at The Midland Hotel in Manchester, with all sessions held face-to-face; unfortunately, it is not possible to attend any sessions online. For directors of children's services and chief executives of Trusts and/or alternative delivery models, the conference opens with registration and lunch from 11.45am Wednesday 6 July. The conference opens to all other ADCS members from 11.00am on Thursday 7 July and will conclude on Friday 8 July at approximately 1.45pm, with lunch.

Why should I book?

The conference, **exclusively for ADCS members**, provides a unique opportunity to come together to share best practice, learning, and experiences from across the sector. If you are a new member, or indeed a newly appointed DCS, and you've never attended the conference before, we encourage you to book your place and participate. The first 24 hours of the conference is reserved for DCSs only - providing the only occasion in the children's services sector events calendar where DCSs can come together in a private space to engage in Chatham House discussions on some of the key issues currently facing directors.

Who is speaking?

The conference will include a series of keynote addresses, plenary sessions, and workshops. To ensure the programme is relevant and focuses on the key issues currently facing children's services colleagues, it will not be available until closer to the conference. However, regular updates will be posted on the [conference pages on the ADCS website](#) and via the weekly ADCS ebulletin emailed to all members.

What workshop sessions are there?

Workshops will be available on Thursday afternoon only. Content will be topical and allow delegates to explore specific areas of children's services policy. Approximately three weeks prior to the conference, registered delegates will receive details of which workshops are on offer and encouraged to select which workshop they wish to attend. Places will be allocated on a first-come, first-served basis. There will be an opportunity at the conference to sign up to workshops, however, it is possible that some may be full by this time.

What is included in the price?

As the conference is primarily a residential event, we encourage members to stay overnight to make the most of the networking opportunities available, particularly outside of the main programme. In addition to refreshments, lunch, and attendance at plenary and workshop sessions, the residential package includes evening drinks reception and three-course dinner, plus bed and breakfast at the 4-star conference hotel.

For those not wishing to stay overnight at The Midland Hotel, non-residential options are available. However, if you wish to book your own alternative accommodation, we advise doing so as early as possible as Manchester is expected to be very busy during the week of conference and hotels will fill up.

How do I book?

All booking forms, completed with the delegate's consent, should be returned to rebecca.denny@adcs.org.uk. Booking forms **must** be accompanied by a purchase order (requisition numbers/orders cannot be accepted) as we cannot confirm your conference place without one – please email your purchase order to finance@adcs.org.uk. If you are booking as an individual, and not through a local authority/Trust/ADM, then a purchase order is not necessary. Once your conference place is booked, you will receive a confirmation email, followed by an invoice for payment.

If you would like to attend the conference as a residential delegate, please return your residential booking form by **22 April** to guarantee overnight accommodation at The Midland Hotel.

If you wish to attend the conference but are not currently an ADCS member, please email erin.hackett@adcs.org.uk for more information

How do I pay?

An invoice will be issued including details on how to pay by cheque or via BACS; we cannot accept payment by debit card, credit card or LA payment card. Please email finance@adcs.org.uk if you have any queries.

What if I need to cancel my place?

Cancellations received after 22 April 2022 will incur a 100% charge. Delegate replacements are permitted up to seven days prior to the conference but the replacement delegate **must be an ADCS member**.