

# **ADCS Annual Conference, 5 – 7 July 2023**

## **The Midland Hotel, Manchester**

### **FAQs for conference delegates**

#### **Conference registration**

**Wednesday 5 July: conference registration opens from 10.30am for DCS-only sessions.**

Lunch will be available from 11.45am until 1.00pm. The first session begins promptly at 1.00pm.

**Thursday 6 July: conference registration opens at 9.00am for the All Members sessions.**

The first session will start promptly at 11:00am. The conference concludes at 1.30pm on Friday 7 July.

Upon arrival at the hotel, all delegates must visit the conference registration desk in the main foyer to collect a conference brochure and name badge – please ensure you have these with you when attending sessions.

#### **Workshops**

There will be one block of workshops held on Thursday afternoon. For those delegates who have chosen their workshop preference in advance, your allocation will be printed on the reverse of your conference name badge. Those who have not submitted their preference will have the opportunity to sign up for a workshop on the day.

#### **Residential delegates**

All residential delegates must check-in at the main hotel reception to receive their bedroom key card. Check-in is available from 3pm; check-out at 11.00am. Concierge is available to store luggage and coats before and after these times. Residential bookings include breakfast, lunch, dinner, and overnight accommodation. Any extras such as room service, mini bar, or late check-out are not included in your residential booking and must be settled on an individual basis at check-out.

#### **Dress code for dinner**

Wednesday evening dress code is smart/casual. Thursday evening dress code is smart. Please note there are no seating plans at dinner on either night.

#### **Catering and dietary requirements**

All lunches will be buffet style with options to cater for most diets e.g. vegetarian, vegan, pescatarian, or gluten free. There will be a set menu at dinner on both Wednesday and Thursday evenings; dietary requirements (including vegetarian meals) will only be provided based on prior notice.

#### **Wi-fi**

Free wi-fi is available throughout the hotel for delegates. Password details are available from the conference registration desk and noted in the conference brochure.

#### **The Hotel**

The hotel is a grade II listed building with air conditioning throughout, however, it is particularly difficult to regulate the temperature within the main conference room where all plenary sessions will be held. Therefore, delegates may wish to bring a light jacket/cardigan.

#### **Disabled access**

The hotel is largely, but not entirely, accessible; further information is available on the [hotel's website](#). To ensure we can fully meet your needs throughout conference, please contact us in advance of the conference if you have any specific requirements.

### Travel information

The Midland Hotel is located in the city centre on Peter Street, Manchester, M60 2DS. Directions and travel information can be found on the [hotel website](#).



### Travelling by train/tram

Piccadilly, Victoria, and Oxford Road mainline train stations are all based in Manchester city centre, with a Metrolink tram service that runs from all three train stations. The Midland hotel is located in the city centre, across the road from the St Peter's Square Metrolink stop and Manchester Central Library.

The Midland Hotel is approximately 15-20 minutes' walk from either Piccadilly or Victoria mainline train stations. Oxford Road train station is a 5-minute walk from the Hotel. Black cabs are available at all mainline train stations.

### Travelling by car

The nearest car park is the NCP Manchester Central (M2 3GX). Please refer to the [hotel's website](#) for information on the latest discounts available for car parking; alternatively contact the hotel direct.

### Travelling by plane

Manchester International Airport is approx. 8 miles outside of the city centre. Trains and buses connect the airport to the city centre. Black cabs are also available at airport.