**COVID 19 – CONTACT /FAMILY TIME (NOVEMBER 2020)**

**Process – Parents**

* Parents to arrive at the BACK GATE (Garroways**) 15 minutes** before their contact start time.
* They will be asked a COVID Questionnaire and have their temperature taken before they are allowed on site.
* PPE will be handed through the back gate for them to wear.  Parents MUST keep this on at all times for the safety of their child.
* If they are late, they will not be allowed entry as this will impact on the Risk Assessment of staggered start and end times.
* Parents will be taken to the room to wait with the CSA present. Their child will be brought to them.
* The garden will be segregated - do not step over another family’s area (to reduce risk of interaction).  Carer will provide water, nappies and nappy bags in a plastic bag.
* Bring a toy in (or the carer will) but this must be sanitised before handing to the child and taken back with whoever provided it.
* No snacks or drinks allowed other than water for the child.
* Child will be returned to carer at the end of the session
* Parent will remain in the room with the worker.
* Used PPE to be deposited in bin bag at rear gate and then the parent can leave
* Feedback will not be given at this time – however it will be recorded in the report
* Any aggression or concerning behaviour will be addressed with the Social Worker after the contact has finished and may result in a request to court to suspend in order to safeguard your child, the carer and staff.
* No Bags or Gifts are allowed on site. Any items for your child must be given to the social worker outside of contact. If you bring these items to the centre you will not be allowed entry as we will be unable to store them in the office during your contact session.