Transfer Flow Chart

UASC arrives in the UK

Duty social worker attendance requested by Home Office

Welfare interview conducted by Home Office and asylum claim registered

UASC taken into the care of the entry local authority

Entry local authority identifies any immediate risks and undertakes appropriate initial safeguarding actions and immediate health attention

Asylum claim already registered

Asylum claim not yet registered

Home Office liaises with local authority to arrange welfare interview and registers asylum claim

Entry local authority notifies central admin team of the UASC’s reception into their care

Entry local authority over 0.07% UASC to child population? Yes

Central admin team updates national UASC database

No

UASC ineligible for transfer under the interim national transfer protocol

Entry local authority decides whether to refer the UASC to the transfer scheme

Decision taken to request transfer?

Yes

No

UASC placed in appropriate entry local authority temporary accommodation

UASC remains in the care of the entry local authority

Entry local authority submits transfer request to the central admin team and regional admin lead

Central admin team assesses which region to allocate the UASC to

Central admin team notifies receiving regional administration lead of the allocation

Receiving regional admin lead reviews which local authority within their region should receive the child

Receiving regional administration lead notifies receiving local authority administration lead of allocation

Receiving local authority admin lead acknowledges receipt of allocation to the receiving regional administration lead

Receiving local authority admin lead confirms transfer acceptance to the entry local authority, entry regional admin lead and central admin team

Transport arrangements between entry and receiving local authority temporary accommodation coordinated between both local authorities

Receiving local authority notifies entry local authority admin lead, regional admin lead and central admin lead of the UASC’s arrival

Central admin team updates national UASC database

Key

Entry local authority
Receiving local authority admin lead
Receiving regional admin lead
Central admin team
Home Office
Police